

University Teaching Committee

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23-24/3 The Committee **approved** revisions to its terms of reference, which would go to Senate for endorsement. The revisions added references to the approval of Boards of Studies and to the monitoring of workload arising from the Committee's decisions and the workload of members for the Committee.

The Committee further **approved** a proposal to add an equivalent reference around workload to the terms of reference of its sub-committees, as well as CITY College Joint Learning and Teaching Steering Group and to HYMS Joint Senate Committee as appropriate.

Action: Secretary to liaise with other secretaries

Schedule of Business for 2023/24 [UTC.23-24/2, Open]

23-24/4 The Committee **received** a draft schedule of business for the Committee for 2023/24, with a final plan due to be tabled at the November meeting.

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revised rules that assessments should be stored for five years after students had graduated, due to new OfS regulatory requirements in this area. It was **noted** that the sector had pushed back on this aspect of regulation and it was possible it would be updated by the OfS.

Faculty Learning and Teaching Groups [UTC.23-24/16-18, Open]

23-24/32 The Committee **received** summaries or notes arising from the meeting of the Faculty Learning and Teaching Groups for all three Faculties held in June or July 2023. It was **reported** that:

1. A new approach to student representation had been adopted at the Sciences FLTG, which no longer had a single Faculty representative. Department representatives in the Faculty were meeting in advance of FLTG to discuss the agenda and share issues; a small number of those representatives would then attend the

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